

WORK REFERENCE

2420 Brickyard Road
Canandaigua, NY 14424
(585) 396-0584

www.mercyflightcentral.org



The following person has applied for employment at Mercy Flight Central, Inc. The candidate has authorized the collection and release of information regarding past employment with your company. Please feel free to contact the Human Resources Manager at Mercy Flight Central with any questions or comments regarding this reference or this candidate. Thank you.

Part I - To be completed by Applicant

I hereby authorize the release of the following information regarding my history of employment with your company.

Signature of Applicant

Date

Name of Applicant:

Last Name:

First Name:

Initial(s):

Social Security Number:

Name of Company:

Position/Title:

Part II - To be completed by person providing reference

Dates of Employment:

Positions while employed:

Attendance Record:

Excellent Good Fair Poor

Salary:

Eligible for rehire?

Performance:

Yes No

Excellent Good Fair Poor

Additional Comments:

Person completing this form (Please print):

Title:

Signature of person completing this form:

Company Name:

Date: