PERSONAL REFERENCE

2420 Brickyard Road
Canandaigua, NY 14424
(585) 396-0584
www.mercyflightcentral.org

Accredited since 2002

The following person has applied for employment at Mercy Flight Central, Inc. The candidate has authorized the collection and release of the following information regarding their personal history and character. Please complete this document to the best of your ability, and feel free to contact the Human Resources Manager at Mercy Flight Central with any questions or comments regarding this reference or this candidate. Thank you.

Part I - To be completed by Applicant

I hereby authorize the release of the following information regarding my personal history and character:

_____ Signature of Applicant

_____ Date

Name of Applicant:
Last Name: First Name: Initial(s):

Part II - To be completed by person providing reference

Please rate the candidate's initiative: ☐ Excellent ☐ Good ☐ Fair ☐ Poor	How long have you known this candidate?:	Please rate the candidate's work ethic: ☐ Excellent ☐ Good ☐ Fair ☐ Poor
Please rate the candidate's responsibility: ☐ Excellent ☐ Good ☐ Fair ☐ Poor	Please rate the candidate's dependability: ☐ Excellent ☐ Good ☐ Fair ☐ Poor	Please rate the candidate's honesty: ☐ Excellent ☐ Good ☐ Fair ☐ Poor

Additional Comments:

Person completing this form (Please print):	Title:
Signature of person completing this form:	Date: